

**Windham Elementary School  
Playground Structure Replacement Request For Proposal**

**Windham Central Supervisory Union  
Townshend, Vermont**

**May 2021**

**I. General Instructions**

**Background:**

(Owner) Windham Elementary school is accepting bids for the sale and installation of a new playground structure and swings.

Windham Elementary School  
5940 Windham Hill Road  
Windham, Vermont 05359

**Instructions to Bidders:**

Firms interested in this work must submit a bid on the attached Bid Form. The Bid Form must be filled out completely. Use ink or typewriter. If you make a change, the person signing the form must initial the change.

Bids must be returned to the office of  
Greg Frost, Director of Operations  
Windham Central Supervisory Union1  
219 VT Route 30 Townshend, Vt 05353.

Bids are due on **Monday May 17 at 3:00 P.M.** Bids must be in an envelope marked "Windham Elementary School Playground". Bids will be accepted via email at [gfrost@windhamcentral.org](mailto:gfrost@windhamcentral.org) or by fax at 802-365-7934. Questions regarding these instructions and specifications must be directed to Director of Operations, Greg Frost at 802-365-9510, or [gfrost@windhamcentral.org](mailto:gfrost@windhamcentral.org)

**Award of Contract:**

Owner reserves the right to reject any or all bids or to waive any informality when they deem it to be in the best interest of the Windham Elementary School. The Owner reserves the right to negotiate with a vendor if it feels it is in the best interest of the Windham Elementary School. Owner reserves the right to have the contract reviewed by the owners' insurance company. An award of contract, if one is made, will be announced by May 17, 2021. However, bids must be valid for forty-five (45) days from date of opening.

**Insurance:**

The successful bidder(s) must supply the Owner with an insurance certificate indicating at least \$500,000 coverage in worker's compensation, automobile liability, and general liability prior to commencement of work. Bidders may be asked to supply a list of references for similar projects.

**Completion Deadline:**

Successful bidder shall begin the work on receipt of the Notice to Proceed and shall complete the work within the contract time.

Project completion - on or before August 1, 2021. Work may be done on weekends and outside of normal school hours.

**Warranty:**

The contractor shall warranty materials and workmanship for a period of one (1) year from the date of completion. Defects and associated repair shall be reviewed with the Owner prior to the remedial work.

**Specifications:**

### Structure:

- Sale and installation of a playground structure. The structure should support users of the ages five to twelve (5-12) years old.
- Structure should be rated to support between seventy-five to ninety (75-90) users at one time.
- Structure shall have a maximum fall height of eight (8) feet high.
- Structure shall include a minimum of two (2) exit slides.
- Structure shall be built with a minimum five (5) inch round steel, painted or powdercoated, tubing.
- Structure shall include a minimum of one handicap accessible platform.
- Structure shall include one separate stand alone structure to support at least six (6) users.
- Structure shall be IPEMA certified to ASTM F1487 requirements.
- Installation shall meet all CPSC use zone guidelines.

### Swing Structure:

- There shall be three swing bays, with two swings per bay, totaling six(6) swings.
- Shall include all chain, swings seats and all necessary attachment hardware.
- Swings shall be constructed with straight or arched posts. Posts shall be constructed of a minimum of five(5) inch round painted or powder coated steel.

### Use Zone:

The use zone is to be kept within these parameters. No more than fifty-five (55) feet wide and eighty (80) feet long.

### Site Prep:

The removal of the existing playground and preparation of the site is the sole responsibility of the building owners. Windham Elementary School is solely responsible for preparing the use zone for the installation of the new structure.

### **Qualifications of Bidders:**

Installation of the structure is to be done by ASTM and CPSC certified installers.

Owner may make such investigations as it deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to Owner all such information and data for this purpose as the Owner may request. Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

**BID FORM**

To:  
Windham Central Supervisory Union  
1219 VT-30  
Townshend, VT 05353  
Attn: Greg Frost

*The undersigned, having become familiar with the existing conditions of the building and grounds to affecting the work and conditions as set forth in the Invitation To Bid, hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment, and services required to perform the proposed playground installation where indicated.*

Bid: \_\_\_\_\_ Dollars. (\$\_\_\_\_\_).

The undersigned hereby certifies to furnish labor that can work in harmony with all the other elements of labor employed or to be employed on the project.

The undersigned agrees to maintain and hold the contract price stated in this proposal for a period of forty-five (45) days from the date of this proposal.

The undersigned agrees the price includes all profit, overhead, insurance premiums, and all required subcontractors and is not subject to escalator or other hidden charges.

Bid dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Submitted by: \_\_\_\_\_